

# STATE SPORT CENTRES TRUST – MSAC COMMUNITY REFERENCE PANEL

MINUTES OF MEETING HELD WEDNESDAY 27<sup>TH</sup> JUNE 2018 HELD AT MSAC BOARDROOM



Present	In Attendance		
<b>Chair:</b>	Simon Goninon	<b>CEO:</b>	Phil Meggs
<b>Representative Group:</b>	Amy Nisselle	<b>Executive Assistant:</b>	Bec Stones
	Mary Sonstrop		
	Tim Newton		
	Nick Abroms		
	Lynne Sheehan		
	Joseph Ghaly		
<b>Apologies:</b>	-		
<b>Minutes:</b>	Bec Stones		

**Minutes of Meeting No. 1** of the Community Reference Panel held on Wednesday 27<sup>th</sup> June 2018 in the Level 1 Boardroom at MSAC.

## WELCOME

The meeting was declared open at 4:05pm by Simon Goninon and introductions were made. The group was introduced, and representation of the group listed below:

REPRESENTATIVE GROUP	NAME
Swim School	Amy Nisselle
Swim School	Nick Abroms
Community Sports	Mary Sonstrop
Primary School	Tim Newton
Performance Member	Lynne Sheehan
Performance Member	Joseph Ghaly
Community Health	Julie Eisenbise
Community Sports	Allison Curnow
Aquatic	Gill Krause
Aquatic	John Boomsma
Residents	Alicia Tiller

## POINT OF INTEREST FOR DISCUSSION

As this was the first meeting, the table was open for discussion and items of interest to be raised by members. The following items were raised:

1. Schedule facility tours for panel members
2. Confirm rules around parental expectations while children in Swim School. Communicate to parents.
3. Positive feedback – Lisa / Swim School
4. Check floor condition for female Aquatic bathroom/s
5. Assess feedback forms for Lifeguards
6. Assess options for communicating changes in pool depth to arriving patrons
7. Ensure staff are well informed regarding active surveys/communications
8. Introduce panel members to broader MSAC community

## Review and confirmation of action items

The following action items were confirmed from throughout the meeting:

Item	Action Item	Owner	ETA	Status
1	Schedule 3x facility tour sessions	SG	Sept-18	Completed
2	Confirm rules around parental expectations while children in swim school	SG	Sept-18	In progress
3	Forward positive feedback to Children's Programs (Lisa - swim instructor)	SG	Jul-18	Completed
4	Check floor condition for female Aquatic bathroom/s	SG	Jul-18	In progress
5	Assess feedback forms issued to lifeguards	SG	Sept-18	In progress
6	Assess ways to communicate pool depth change to arriving swimmers	SG	Sept-18	In progress
7	Ensure staff are copied in any active member survey activities/communications	SG	July-18	In progress
8	Circulate/introduce panel members to broader MSAC community	SG	July-18	In progress

<b>Note</b>	John Boomsma and Gill Krause both seeking to contact SG independently.
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**Meeting Closed:** 5:30pm

**Next Meeting:** Wednesday 26<sup>th</sup> September 2018      Commence: 5:00pm  
Conclude: 6:30pm

**Meeting No:** 2

**Location:** MSAC Boardroom, Level 1